



Phone: 07 4745 5100
Fax: 07 4745 5181
office@burke.qld.gov.au

Musgrave Street Burketown
PO Box 90
BURKETOWN QLD 4830

Confirmed Minutes
Burke Shire Council Ordinary General Meeting
Thursday 18th April 2013
9.00am Council Chamber

INDEX

01.	Opening of Meeting.....	3
02.	Record of Attendance.....	3
03.	Prayer.....	3
04.	Consideration of applications for leave of absence.....	3
05.	Confirmation of Minutes of Previous Meeting(s).....	3
	05.01 General Meeting 21 March 2013.....	3
06.	Condolences	3
07.	Deputy CEO Reports.....	4
	07.01.01 Works and Services Report	4
	07.02.01 Workshop and Fleet Report	5
13.	New business of an urgent nature admitted by Council	6
	13.01 Information Centre	6
	07.03.01 Executive Officer Report	6
	07.04.01 Finance Monthly Update Report – for the Month of March.....	7
	07.05.01 Deputy CEO Report	8
08.	Chief Executive Officer Reports.....	9
	08.01.01 Chief Executive Officer Monthly Update Report	9
	08.01.02 Request for Assistance Gregory Downs Jockey Club Incorporated	9
09.	Late Item Reports.....	9
	09.01 Local Laws and Subordinate Local Laws.....	9
	09.02 Burke Shire Road Data – Policy Private Accesses.....	11



14.	Closed session reports	11
	14.01 Closed Session - Lot 1 CP B13610 Anthony Street Burketown	12
	14.02 Closed Session - Tenders – 13.06 Concrete Floodway Repair and Concrete Channel Reconstruction Punjab Road	12
	14.03 Closed Session - Tender – 13-07 Roadwork Rehabilitation (Cement Stabilisation & Bitumen Seal).....	13
10.	Consideration of Notice(s) of Motion and Petitions	13
	10.01 Notices of Motion	13
	10.02 Petitions.....	13
11.	Mayoral Minute and Report.....	13
12.	Councillor Reports.....	14
15.	Deputations and presentation scheduled for meeting.....	15
16.	Closure of Meeting	15

01. Opening of Meeting

The Chair declared the Meeting open at 9.07 am.

02. Record of Attendance

Cr Ernie Camp, Mayor - Chair
Cr Paul Poole, Deputy Mayor
Cr Zachary Duff
Cr Tracy Forshaw
Cr Tonya Murray

John Page; Chief Executive Officer
Philip Keirle; Deputy CEO
Frederick Aqvillin; Chief Financial Officer
Neil Klemola; Works Manager
Brett Harris; Workshop Fleet Manager
Jenny Williams; Executive Officer (Minutes)

03. Prayer

Cr Murray led Council in Prayer.

04. Consideration of applications for leave of absence

That Cr Murray advises Council she may require a leave of absence for the May 2013 meeting.

05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting 21 March 2013

That the Minutes of the General Meeting of Council held on 21st March 2013 as presented be confirmed by Council.

Moved: Cr Forshaw
Seconded: Cr Murray

Carried 01.130418 5/0

FILE: BCS/G/CM/Minutes

06. Condolences

Council expressed their condolences to the Gardner Family.

Cr Camp would like to acknowledge the loss in recent months to the North West, especially the pastoral industry, of Tom Keats, Zanda McDonald, Mick Crombie and Robert Lord. They all, in their individual ways, contributed to the region and the industry and all would have continued doing so had their lives not been cut tragically short. They all were very proud family men and thoughts go to their family.

07. Deputy CEO Reports

07.01.01 Works and Services Report

Council notes the contents of the Works Manager April 2013 report.

Moved: Cr Murray
Seconded: Cr Duff

Carried 02.130418 5/0

FILE NO: BCS/G/CM/R/WM

Content – WORKS MANAGER

- Opening grades on the Doomadgee West Rd including Kingfisher and Bowthorn completed. Opening grades on the Doomadgee to Lawn Hill road in progress.
- Work continues on the Camooweal Rd (RMPC); heavy grade and re-sheeting will continue for another 3 weeks, 6 kilometres of heavy grade completed and 5 kilometres of formation prep and re-sheeting in progress (4500m3 of road base).
- Preparation for the Dugald River quote are ongoing, expect to hear more next week. Have prepared a pre-induction package for MMG as part of the tender process.
- The 3rd pool has been repaired and cleaned will open to public after quality checks on Monday, this was a result of original poor installation. The pool had to be drained and surrounding pavers reset.
- The slab for the BBQ area at the Gregory has been poured and the carport at House 3 demounted for transport to Gregory Downs along with the gas BBQ. The shade cloths are currently being made under an insurance claim.
- Two new employees have been hired 1 to cover the retirement of Wayne Dowse and the other to assist the road crew with a MC license (both employed under the Parks and Gardens banner). They are Rory Hanlon & Damian Cooling.
- Solar lights for the Gregory will arrive next week and Cameras to monitor the river crossings are being tested (this week) in readiness for shipment to us.
- Have finalised budget forecast for 2013-2014 and am in discussions with CFO to complete process.
- Have had some initial talks with Main Roads regarding RMPC schedules and have gained approval to divert money from one schedule to another. This allows the BSC to take full advantage of the finances offered. This prevents us having to hand State funding money back.
- Discussions held with the CLC in regards to gravel pits and the issue of cultural heritage approval, and the protocols needed to be adopted to create a harmonious working environment in future ventures. We need to get up to speed in regards time-frames and planning.
- Discussions with MMG (Century) to develop a working relationship, and finalise the "Road Maintenance Agreement" continue to be beneficial.

RANGER/WORKPLACE HEALTH AND SAFETY OFFICER

Induction/s - 22-Mar-13 – Damien Cooling – Labourer - 25-Mar-13 – Rory Hanlon - Labourer

Incident/s reported for this period – 2 – 9 Years to date - 20-Mar-13 – Wayne Dowse – Reversed over in depot yard – muscle strain - 3-Apr-13 – Earl Marshall – Equipment damage – While tipping lead trailer, rock rolled under first dolly doing damage to brake linings on second & third tipper.

Hazard Inspection/s - Nil for this period

Training First Aid 27th March 2013 - Benny Kum Sing, Ivan Doomadgee, Shaun Portch, Marty Dixon, Jenny Williams, Pam De Joux, Madison Marshall, and Anne-Maree Rickerby - First Aid 28th March 2013 – Philip Keirle, Fred Aqvilin, John Page, Karen McGrath, Kahleela Marshall, and Hayley Booth

General WHSO

- Traffic management plan for grid load restriction for traffic on the Gregory/Century road
- First aid kits are gradually being cleaned and refurbished 39 complete, 6 left to do.
- Works safety and traffic management plans for RMPC on 642, Heavy formation and opening grades on the Gregory to Camooweal road, copies to WM, Rural foreman, RMPC and Road/ Construction supervisor.
- Road/Construction supervisor issued with the required forms and checks that need to be completed daily for Main Roads eg : Site induction list of attendees, Daily site signage record, Forms for daily tool box talks, Cultural heritage forms – 6801 daily pre-start notice, 13H-CH2 – daily field occurrence / sign off etc.
- Councils Traffic controllers (16) due for their 3 yearly licence renewal, need refresher training. conducted a training session using traffic controller course booklet and the Training management for construction work code of practice.

Animal Control - Cat trap at Burketown residence

Pest Control

- Weed spraying Rubber vine, Belly ache bush, and Calotrope on Council road reserves and Mesquite and Prickly acacia in Town common when time permits.
- Graslan for pea bush Sewerage treatment plant pond walls.
- Roundup for airport weather station fixtures.
- No Mosquito fogging undertaken due to absence of wet and hence no or very few mosquitoes.
- DNR&M requested tentative 1080 baiting dates for 2013
- First round 16 April & second round 23 Sep – notices sent out to properties 18 March.

General - Ranger

- Servicing Skytrans RPT flights and daily airport checks whilst Bob Marshall on leave.
- Monthly 1080 stock control sheet & Indemnity Forms to DNR Normanton.

TOWN SUPERVISOR

- Continued with normal roster
- Commenced investigation into the benefits of poisoning to whipper snipping
- 2 new staff, one full time parks and gardens the other is a share with the road crew.
- Wayne Dowse retired on the 27th March 2013 we gave him a small party to wish him well.

BUILDING MAINTENANCE - Inspections are ongoing to estimate the budget for next year.

UTILITIES SERVICES MANAGER - All operations are running accordingly with some maintenance and repair works required.

WATER SEWERAGE OFFICER

BURKETOWN WATER:

- Total Water Usage March: 13,201 kl at a daily average of 425.838kl.
- Repairs have been carried out to the treatment system. The new ORP system has been connected and SQUAREPOTER is now on line. Good chlorine readings around town with an average of .4ppm or above.
- Water samples have all passed.
- Dr Anne Gardenier due April to do DWMP for both Burketown and Gregory.
- Power outages have been happening on a regular basis with the Escott feeder line. This in turn causes water to town stoppages. This will be able to rectify once the new generator is installed within the next 2 weeks.
- No major breaks in water mains or services. Minor repairs carried out when required.

SEWERAGE:

- Water Recycle Group will be carrying out repairs and maintenance to Blivet at the end of April.
- We have issues with power at the Sewer Treatment Plant. Clemments Electrical have had a look and have been asked to quote to replace cables from blivet to septic tank. This is an issue as occasionally sewer over flows and the junction box for power is located near where the pumps are at tank height.
- Other than that no real major breakdowns only minor works and maintenance carried out daily.

Aquatic Centre:

- All pools are now working .Pool E and F are still closed for pavement repairs. Testing and maintenance carried out daily.
- Other than daily maintenance all the services have been working well.

07.02.01 Workshop and Fleet Report

That Council notes the contents of the Work Shop and Fleet Manager's April 2013 report.

Moved: Cr Camp
Seconded: Cr Poole

Carried 03.130418 5/0

FILE NO: BCS/G/CM/RWM

Content – From 2012/13 budget

- Tender 12-18 2 x 2WD utes- Completed
- Tender 12-19 Elevating work platform- Ordered, response from supplier slack
- Tender 12-20 Quotes for Vacuum Sewer Sucker- Hard to get and expensive- may pay to buy second hand truck already fitted out.
- Treatment plant genset- Ordered, delivery 3 weeks
- Skid steer- Ordered, delivery 4 weeks
- New Landcruiser dual cab- Ordered, delivery 1 week
- Variable message boards- Having trouble contacting supplier for confirmation of quote.

Attendance

Neil Klemola and Brett Harris entered the meeting at 9.36 am.

Cr Forshaw left the meeting from 9.50 am to 9.52 am.

13. New business of an urgent nature admitted by Council

13.01 Information Centre

That Council call for expressions of interest for the operation of the Tourist Information Centre.

Moved: Cr Poole
 Seconded: Cr Forshaw

Carried 04.130418 5/0

FILE NO: BCS/CS/TIC

Attendance

Cr Forshaw left the meeting from 9.50 am to 9.52 am.

07.03.01 Executive Officer Report

That Council notes the contents of the Executive Officer March 2013 Monthly Report.

Moved: Cr Duff
 Seconded: Cr Murray

Carried 05.130418 5/0

FILE NO: BCS/G/CM/R/EO

Content – EVENTS - Anzac Day - Anzac Day is well on its way with only three weeks to go, follow up flyers have been sent out to the Community. A PowerPoint presentation has been created to be played during Breakfast and Lunch, Station Packs have been sent out, volunteers have been contacted to lay wreaths/be flag bearers/cooking etc. Two Council staff will be working this year to move all the heavier items, set up/pack up the shade structures and seating. Each person who attends this year will receive a poppy pin. See attached excel sheet for more information. Artour Flyers for this event have distributed to the community, this will be a free event.

Art and Craft Show Two grants have been applied for:-

Skytrans people's choice award, advisory committee would like to give out a local painting as this award for this year. MMGfor Prizes in general

The Advisory Committee is meeting regularly; letters have started to be sent out to organisations outside of Burke Shire enquiring if they would like to sponsor a prize/money for the show. Two donations have been received so far. A flyer was sent out to the community to see if there are any other sections they would like to be added to the program. The program layout will be discussed at the next meeting which will be held on the 1st May 2013. Council will be holding a competition for the best sunrise/sunset photo which will be placed on the Burke Shire Website and announced at the Arts and Craft Show.

HOUSING UPDATE - Housing maintenance forms and process is currently working well. The maintenance component is being looked after by the Depot with the tenancy paperwork being looked after at the Office.

Council currently has four people on their waiting list, with one unit available for tenancy and a house and unit becoming ready in a month or so time (depending on maintenance required)

RADF - committee is currently working on updating their Arts and Cultural Policy. Flyers will go out soon with upcoming workshops information, the committee has sent out a survey to find out what type of workshops the community would like to receive. RADF Bids have been submitted.

WEBSITE - You will notice some minor changes to the appearance of some items in the website; it has recently received an upgrade with its operating system. The website is being kept up to date; more information will be required to be added over time.

DEVELOPMENT APPLICATIONS - MCUExtraction and Associated Environmentally Relevant Activities – ERA 16(2) (c) Lawn Hill – Century Mine – Mining Lease Area ML90045:- Still progressing - Burketown Hotel – Development Application – received notice of engagement by private certifier, boundaries alignment been rectified, revised plans received. No new applications have been received, working on GMA coming out in July to finish off more of the older applications held by Council.

ENVIRONMENTAL HEALTH SERVICES - Savannah Bakery and Butchery are ready for their inspection to complete their application. Burketown Pub is still required to submit their application. The EHO officer will be coming to the Shire in June to complete inspections of food businesses in the Shire. Notices will go out closer to time.HOME AND COMMUNITY CARE - CBDC Clients:--- 7 - Social Support Clients:----5 One new client at Gregory with another interested in joining. Tele-Conference with Legal Aid / Justice Department –Friday 12th April.

Activities and Visitors Crafts -- Pine cone pin cushions which the ladies have been selling, Travel neck cushion, Butterfly Collage, Table decorations for International Women's Day Fishing at Gregory followed by lunch at the Gregory Pub, Weeding and pruning of the HACC gardens, Cards and puzzles – ongoing, Morning tea at Morning Glory , HACC at Gregory on Thursday, 11th April. Ongoing visits from Health: Medicare Local, Local Clinic each Tuesday – medications, Advocacy / People with Disability. OtherHave been down to check on the graves at the cemetery so that HACC can place a small wreath on the graves of serviceman for Anzac Day There seems to only be a couple however the clients are still interested in doing this. The International Women's Day Luncheon

has been organized for Thursday 18th April at the Old Church /HACC Hall. Lunch will commence at 12.30pm. Our speakers have had a change in their schedules and are unable to attend. Trash & Treasure on Saturday, 13th April at the HACC hall from 8.30 to 12.00pm. HACC has a Mother's Day Raffle that will be drawn on the 3rd May. Raffle: Kambrook Slow Cooker and a Handmade Knife (donated by George Watson). We have a new addition to our bus now which is a portable Wheelchair that will get some use as we have two clients in wheelchairs. Our outdoor setting to accommodate disability clients has been ordered and should be here soon. This was purchased with the remainder of the Garden Grant. This will be placed next to the rose garden under the tree where the old table is, with a path and cement pad to the proper specifications. I have updated and completed the HACC Policies & Procedures to 2016 to comply with Community Care & Common Standards Review which is due in June. At present I do not know whether I will have an assessor or if it will be a self assessment that I send in. Reviews on my clients are being updated also to comply with this. On the 4th May I will be taking HACC down to Gregory for the day so that they can enjoy the races. OTHER - Information Centre has not yet opened for 2013, discussions are currently being made as to how Council is going to proceed with the running of this centre. Brochures and information have been brought over to the main office. Council Newsletter – confirmation received from Skytrans, they will continue with the payment of the development / production of the Burke Shire Council Newsletter. Skytrans will commit until the end of this financial year whereby Skytrans will undertake a review of the arrangement. Two grants are currently being submitted for the Library, one will allow a wireless internet option for members and the other will allow for more books etc to be purchased. A survey is being prepared to send out to the community soon to see what they would like to see in the Library.

Attendance

John Page left the meeting from 10.26 am to 10.27 am.

07.04.01 Finance Monthly Update Report – for the Month of March

That Council notes the content of the Finance Monthly Update Report

Moved: Cr Forshaw
Seconded: Cr Camp

Carried 06.130418 5/0

FILE NO: BCS/G/CM/R/FM

Content – STATEMENT OF COMPREHENSIVE INCOME

Supporting documentation: Revenue and Expenditure Budget Report

Summary – The current year-to-date operating surplus was increased by \$1,070,800 when comparing to last month. If current trends continue, the budgeted operating surplus of \$2,547,910 will be increased by \$712,000 for a total operating surplus of \$3,259,900 for the 2012-13 financial years, which is roughly what was estimated ahead of the January and March Council meetings. Income – Annual income to-date increased by \$1,942,700 in relation to last month. This increase mainly related to the levying of the 2nd half yearly rates (\$1,914,600). All other increases in income were roughly in line with the previous two months. Expenses – Annual expenses to-date increased by \$871,900 in relation to last month, a quite large increase. The increase in expenditure in relation to last month related mainly to the application of quarterly depreciations and amortisation (\$303,400) and to a "re-stock" of materials (Stores). Employee benefits were as expected. **STATEMENT OF FINANCIAL POSITION**
Summary – Overall the BSC asset base increased by \$1,070,800 or 1.0%, as opposed to the 0.4% fall recorded during last month. The CFO considers this to be a part of normal fluctuations given the levying of the 2nd half yearly rates. Current Assets – Current assets held increased by \$1,324,900 during the month. This was mainly due to an increase in 'trade and other receivables' (\$1,864,900) which increased because of the outstanding rate notices and other outstanding invoices with owings to BSC. 'Inventories' increased as well during the month (\$31,900). Non-Current Assets – Non-current assets decreased by \$274,900 due to an increase accumulated depreciation. Current Liabilities – Current liabilities decreased (\$22,600) as there are hardly any invoices outstanding to BSC's creditors. Non-Current Liabilities – Remained largely unchanged.

STATEMENT OF CASH FLOWS

Supporting document: Budget Balance Sheet Report Net cash flow from operating activities – Payments to suppliers and employees resulted in a cash outflow of \$564,800 during the month (which is less than last month as no back-pays were performed this month). Large purchases of supplies (stores) were settled during the month. Net cash flow from investing activities – Cash outflow relating to payments for property, plant and equipment – mainly relating to work-in-progress – lead to a relatively small cash outflow of \$28,400 during the month; the small outflow stems from the fact that large work-in-progress items generally were started earlier in the financial year as opposed to now. Summary – In total the BSC net cash at hand decreased by \$593,200 during the month (or 3.2%). **NOTE TO COUNCIL – EVENTS WITHIN THE FINANCE DEPARTMENT** Debtor invoices: Next month (during April) you should see additional revenue coming through from Main Roads. Claims were submitted during March/early April for work completed, and we expect to see payment coming through during April. Rates notices (2nd half): so far relatively few rates notice errors have been reported, which is surprising given the inexperience of the staff involved (including the CFO) as it relates to rates. The errors reported relate to the following two issues: **Background**: Council cannot (by law) update its rate book until formally advised by the Qld Department of Environment and Resource Management (DERM). **Problem**: 'Transaction Reports' from DERM were sent to an obsolete BSC email account/or were not sent, resulting in the change of ownership of certain lots not being

updated in the BSC rate book. **Mitigation:** The BSC contact details at DERM have been updated and DERM have/will shortly resend all 'transaction reports' for this financial year. The rate book has/will be updated and the rate notice to affected residents resent (2 cases discovered so far). **Background:** When rates are received they not only need to be receipted to a particular rate payer, but the payment also needs to be attached to a particular lot/parcel of land. **Problem:** Some rate payments made during the second half of 2012 were receipted to the correct rate payer but then not attached to the lot/ parcel of land. This resulted in the rate payer receiving a too high 2nd half rate notice. **Mitigation:** The payments were attached to the lot/ parcel of land and a letter/fax/email being sent to the rate payer advising them of a change in amount owing (3 cases).

Adjourned Meeting

That Council adjourned the meeting from 10.31 am to 11.18 am for morning tea.

Attendance

Cr Duff left the meeting from 11.59 am to 12.01pm.

07.05.01 Deputy CEO Report

That Council notes the contents of this Report and relevant attachments.

Moved: Cr Poole
Seconded: Cr Duff

Carried 07.130418 5/0

FILE NO: BCS/G/CM/R/DCEO

Content – TRAINING - Confirmation received that Work Health & Safety Representative Course will go ahead in Mt. Isa between 29 April and 3 May 2013. Norm Welsh has commenced his Automotive Mechanic Apprenticeship (25/3/2013). David Mesaros, from the Management Institute of Australia was in Burketown for two weeks collating information and evidence as part of the RPL process for Norm. David Marshall has commenced his Plumbing Apprenticeship (February 2013). The RPL process will commence shortly. MMG have offered to have David assessed on-site at Century by some of their qualified plumbers. Clinton Murray will commence an Apprenticeship in Air-Con and Auto-Electrics. We currently lack certified staff in these areas. This apprenticeship will be conducted by the Management Institute of Australia. Supervisors and Managers will receive instruction in the use of Microsoft Excel in order to ensure the documentation associated with the Performance Review Cycle can be collated properly. Cassy Hinds to commence a Cert IV in Project Management. First Aid training completed, as per Certified Agreement negotiations.

HUMAN RESOURCES MANAGEMENT - Joint Consultative Committee Meetings: Productivity & Efficiency / Performance Review. The third of the JCC meetings was held on 8 April 2013 in the Burketown Boardroom. The development of a performance review system was the subject of discussion. Prior to this, updates on Productivity and Efficiency measures to be implemented were discussed. Please see attached for a synopsis of the Performance Review meeting and updates from the Productivity and Efficiency discussions. The next JCC is scheduled for 6 May 2013. This meeting will focus on the implementation of the performance review system.

OCCUPATIONAL HEALTH & SAFETY - OH&S training to go ahead in late April, as indicated above (Training)

GOVERNANCE - There has been a recent focus on improving administrative processes in the Office and Depot. Areas recently reviewed include: Stores: improved invoicing process, Admin: greater clarity around job responsibilities, Finance: position descriptions and job responsibilities finalised

STAKEHOLDER RELATIONSHIPS - Road Maintenance - Burke Shire Council will be hosting representatives from MMG and Main Roads on 10 April 2013. Discussions will centre around appropriate means of establishing Road Maintenance Agreements and an appropriate methodology for quantifying Road Impact and Road Maintenance Contributions. Cultural Heritage - BSC have been in discussions with Carpentaria Land Council in relation to attaining Cultural Heritage clearance to extend quarrying activity in Guldara and Walford Pits. The Works Manager and the DCEO have been involved in these discussions, which are still in progress. An update will be provided at the Council Meeting.

NATIVE TITLE - Councilors have been canvassed for their opinions on what should be taken into account in future negotiations with the Carpentaria Land Council. To date, efforts have been made to sit down with representatives from the Land Council. No contact has been made. Scott Kaye from MapInfo has been tasked with uploading tenure information into the MapInfo software.

Adjourned Meeting

That Council adjourned the meeting from 12.20 pm to 1.11 pm to attend the International Women's Day Luncheon.

08. Chief Executive Officer Reports

08.01.01 Chief Executive Officer Monthly Update Report

Verbal report received

Perceived Conflict of Interest

I Cr Tracy Forshaw recognise that my membership with the Gregory Downs Jockey Club could reasonably be taken to be a perceived conflict of interest in this matter before the meeting, but I have considered my position and am firmly of the opinion that I can participate in debate and vote on this matter in the public interest.

I Cr Ernie Camp recognise that my membership with the Gregory Downs Jockey Club could reasonably be taken to be a perceived conflict of interest in this matter before the meeting, but I have considered my position and am firmly of the opinion that I can participate in debate and vote on this matter in the public interest.

08.01.02 Request for Assistance Gregory Downs Jockey Club Incorporated

That Council agrees to the request for assistance and allocates an amount of \$2000.00 to the Gregory Downs Jockey Club Incorporated for the installation of TV reception at the Hall and other areas.

Moved: Cr Poole
Seconded: Cr Duff

Carried 08.130418 5/0

FILE NO: BCS/CR/S/D/2012-13

Content – To resubmit to Council the request for assistance towards the cost of installation of TV reception to the hall, bar and bookies room.

09. Late Item Reports

09.01 Local Laws and Subordinate Local Laws

That Council:

1. Hereby resolves to make Local Law No. 1 (Administration) 2013 which incorporates Model Local Law No.1 (Administration) 2010, and includes the repeal of the following existing local laws—
 - a) Burke Shire Council Local Law No. 1 (Administration) - Gazetted 14/05/1998
 - b) Burke Shire Council Local Law No. 1 (Administration) - Gazetted 21/08/1996
 - c) Burke Shire Council Local Law No. 4 (Libraries) - Gazetted 14/05/1998
 - d) Burke Shire Council Local Law No. 4 (Libraries- Gazetted 21/08/1996
 - e) Burke Shire Council Local Law No. 5 (Meetings) - Gazetted 14/05/1998
 - f) Burke Shire Council Local Law No. 5 (Meetings) - Gazetted 21/08/1996
 - g) Burke Shire Council Local Law No. 10 (Temporary Homes) - Gazetted 14/05/1998

The local law once adopted will be referred to as Burke Shire Council Local Law No. 1 (Administration) 2013 of Council's Local Laws.

2. Hereby resolves to make Local Law No. 2 (Animal Management) 2013 which incorporates Model Local Law No.2 (Animal Management) 2010, and includes the repeal of the following existing local law—

a) Burke Shire Council Local Law No. 2 (*Impounding of Animals*) 2009

The local law once adopted will be referred to as Burke Shire Council Local Law No. 2 (Animal Management) 2013 of Council's Local Laws.

3. Hereby resolves to adopt Model Local Law No.3 (Community and Environmental Management) 2013.

The local law once adopted will be referred to as Burke Shire Council Local Law No. 3 (Community and Environmental Management) 2013 of Council's Local Laws.

4. Council hereby resolves to adopt Model Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2010.

The local law once adopted will be referred to as Burke Shire Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2013 of Council's Local Laws.

Subordinate Local Laws

5. Hereby resolves to make Burke Shire Council Subordinate Local Law No. 1 (Administration) 2013

The subordinate local law once adopted will be referred to as Burke Shire Council Subordinate Local Law No. 1 (Administration) 2013 of Council's Local Laws.

6. Hereby resolves to make Burke Shire Council Subordinate Local Law No. 2 (Animal Management) 2013.

The subordinate local law once adopted will be referred to as Burke Shire Council Subordinate Local Law No. 2 (Animal Management) 2013 of Council's Local Laws.

7. Hereby resolves to make Burke Shire Council Subordinate Local Law No. 3 (Community and Environmental Management) 2013.

The subordinate local law once adopted will be referred to as Burke Shire Council Subordinate Local Law No. 3 (Community and Environmental Management) 2013 of Council's Local Laws.

8. Hereby resolves to make Burke Shire Council Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2013.

The subordinate local law once adopted will be referred to as Burke Shire Council Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2013 of Council's Local Laws.

Resolution required in respect to Anti-competitive Provisions

9. Resolve that there are no anti-competitive provisions in the following proposed Local Laws and Subordinate Local Laws—

- (a) Local Law No. 1 (Administration) 2013 and Subordinate Local Law No. 1 (Administration) 2013; and
- (b) Local Law No. 2 (Animal Management) 2013 and Subordinate Local Law No. 2 (Animal Management) 2013; and
- (c) Local Law No. 3 (Community and Environmental Management) 2013 and Subordinate Local Law No. 3 (Community and Environmental Management) 2013; and
- (d) Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2013 and Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2013;

Moved: Cr Duff
Seconded: Cr Poole

Carried 09.130418 5/0

FILE NO: BCS/LAE/LL/Adopt

Content – To present to Council for consideration and adoption of the following Model Local laws and Subordinate Local Laws.

09.02 Burke Shire Road Data – Policy Private Accesses

That Council defers consideration of this matter till the May 2013 Meeting and the CEO submit further information and develop a policy for consideration.

Moved: Cr Camp
Seconded: Cr Murray

Carried 10.130418 5/0

FILE NO: BCS/R/AR

Content – To present to Council information on Council road lengths as well as a draft Policy on maintenance of private accesses.

14. Closed session reports

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (e and h)*.

Council moved into closed session at 2.29 pm.

Moved: Cr Duff
Seconded: Cr Poole

Carried 11.130418 5/0

Declaration: Material Personal Interest

Cr Murray declared a material personal interest (as per section 172 of the *Local Government Regulation 2012*) for discussions to be held about report 14.01 and left the meeting at 2.30 pm.

Attendance

Cr Murray entered the meeting at 2.38 pm.

Declaration: Material Personal Interest

Cr Forshaw declared a material personal interest (as per section 172 of the *Local Government Regulation 2012*) for discussions to be held about report 14.02 and 14.03 and left the meeting at 2.38 pm.

Attendance

Neil Klemola entered the meeting from 3.03pm to 3.13pm

Cr Forshaw entered the meeting at 3.14pm

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 4.52 pm.

Moved: Cr Camp
Seconded: Cr Duff

Carried 12.130418 5/0

Declaration: Material Personal Interest

Cr Murray declared a material personal interest (as per section 172 of the *Local Government Regulation 2012*) in report 14.01 and left the meeting at 4.53 pm.

14.01 Closed Session - Lot 1 CP B13610 Anthony Street Burketown

That Council resolves to take the necessary steps to acquire Lot 1 CP B13610 at Anthony Street Burketown for overdue rates and charges in accordance with Sections 148 to 151 of the *Local Government Regulation 2012*.

Moved: Cr Forshaw
Seconded: Cr Duff

Carried 13.130418 4/0

FILE NO: PF/00166-10000-000

Content – To seek Council's direction on Lot 1 CP B13610, Anthony Street, Burketown in relation to acquiring the lot under Section 148 – 151 Local Government Regulation 2012

Attendance

Cr Murray entered the meeting at 5.54 pm.

Declaration: Material Personal Interest

Cr Forshaw declared a material personal interest (as per section 172 of the *Local Government Regulation 2012*) in report 14.02 and 14.03 and left the meeting at 4.55 pm.

14.02 Closed Session - Tenders – 13.06 Concrete Floodway Repair and Concrete Channel Reconstruction Punjaub Road

That Council

1. Not accept any tender for the Punjaub Road Causeway and Council advise Queensland Reconstruction Authority of its decision.
2. Accept the tender of Trevor Jones (T/A Lightweight Concrete Constructions) for the construction of Burke Street \$28200.00 concrete channel construction and Lawn Hill National Park \$61300.00 concrete floodway top slab repair.

Moved: Cr Poole
Seconded: Cr Camp

Carried 14.130418 4/0

FILE NO: BCS/TAQ/2013/13-06

Content – To present to Council tenders received for the Concrete Floodway Repair and Concrete Channel Reconstruction on Punjaub Road.

14.03 Closed Session - Tender – 13-07 Roadwork Rehabilitation (Cement Stabilisation & Bitumen Seal)

That Council accepts the tender of Wiles Road Services in the sum of \$468,209 for the Roadwork Rehabilitation (Cement Stabilisation & Bitumen Seal) of Doomadgee East subject to approval of the additional expenditure by Queensland Reconstruction Authority and subject to the Mayor and CEO being satisfied on queries raised.

Moved: Cr Murray
Seconded: Cr Duff

Carried 15.130418 4/0

FILE NO: BCS/TAQ/2013/13-07

Content – To present to Council for consideration a report from Graeme Wills on tenders received for the Roadwork Rehabilitation (Cement Stabilisation and Bitumen Seal) Doomadgee East Road and for Council to accept the tender of Wiles Road Services.

Attendance

Cr Forshaw entered the meeting at 4.59 pm.

10. Consideration of Notice(s) of Motion and Petitions

10.01 Notices of Motion

10.02 Petitions

That Council notes that no Notices(s) of Motion and Petitions were received.

11. Mayoral Minute and Report

That the report provided by Councillor Camp be noted by Council.

Moved: Cr Duff
Seconded: Cr Murray

Carried 16.130418 5/0

- GSD Meeting Karumba – met with MMG, discussed new membership categories, MMG joined as a member,
 - Infrastructure Australia/GSD meeting Normanton – with Michael Deegan, mining industry reps including Michael Roche QRC, MMG, Lagoon Creek, Ports North, RDA, Robbie Katter,
 - TMR – with Peter Trim and others re Wills Alliance with Cr Poole, WM,
 - MMG/TMR – discussing road maintenance with Cr Poole and Cr Forshaw
 - CLCAC – discussions re land with Cr Poole and DCEO
 - Undertook Performance Reviews
 - DLG – Graham King, Jo Stephenson and Peter Whiting – update Local Government Act/training with CEO, DCEO, CFO, EO, Crs Poole and Duff
-

12. Councillor Reports

That the reports provided by Councillors Duff, Forshaw, Murray and Poole be noted by Council.

Moved: Cr Camp
 Seconded: Cr Forshaw

Carried 17.130418 4/0

Cr Paul Poole

- GSD Meeting Karumba
- Infrastructure Australia/GSD meeting Normanton
- TMR – re Wills Alliance
- MMG/TMR – discussing road maintenance
- CLCAC – discussions re land
- DLG – Graham King, Jo Stephenson and Peter Whiting – update Local Government Act/training
- Amount of dogs running around in town

Cr Tracy Forshaw

- 5/4/13 - Arts & Craft Advisory Committee Teleconference – Arts & Crafts to be held on Saturday 17th August. Donation letters have been sent and a further letter asking for EOI in joining the committee.
- Councillor update/catch-up Teleconference with CEO, Crs Camp & Poole.
- 10/4/13 - Roads meeting with Councillors, CEO, DCEO, WM, Main Roads and MMG – very good meeting with a clear understanding of what “Road Impact” means and how to formulate compensation and maintenance plan for road networks in the Shire.
- 16/4/13 - RDA Meeting Townsville. Enclosed is update from Department of State Development Infrastructure and Planning (DSDIP)
 Doug Haywood & Mathew Andrew (DSDIP) gave an update on the Economic Development Qld – State Government can step and do a master plan on land that is too big for developer to handle in one go. EDQ can then get private enterprise to come and develop land in sections – must have a commercial return. DSDIP also has Regional Services – which is Industry development supporting the four pillars – (1) Tourism, (2) Agricultural, (3) Construction and (4) Mining Resources. DSSIP is revising State Planning – the draft SPP is open to public comment until Wednesday 12/6/13.
- I spoke to Doug re – Royalties for Regions – Qld Gvt is still reviewing boundary lines – Council should put in another submission to be included.
- Main Road Strategic Planning & Operations (North Qld) Manager, Peter Sakka spoke about the amalgamation of Townsville and Cloncurry. Also spoke about the proposed road works/flood damage over the next few years. Population growth in the region will increase by 120,000 in the next 20 years. 4 lanes highways needs 15,000 vehicles per day; overtaking lanes 6,000 vehicles per day. When upgrading single land (2 way) roads – make roads a bit wider so they can have wide centre treatment lines – this has proven to reduce head accidents.
- Alvan Smith, GHD – update on energy in Northern Qld – last year electricity was sold for \$35 per megawatt per hour, this year its \$65 per megawatt per hour – electricity is sold to the retailers on a demands basis by the generators – similar to the stock market – prices change hourly depending on the demand. North Qld and Western Qld are heavily subsidised with power supply. Additional Power generation is needed in the north. In the future is customers might have to pay for the full prices for power or at least the subsidies (tariffs) will be reduced. Carbon in Australia is \$23 per tonne, in Europe it is \$4 per tonne. If the gas starts to be exported, it will be more advantageous for them to export than to generate power.
 Also present (and lunch) was Mayor Bill Lewis and CEO Kent Holt from Burdekin as well Townsville CEO Ray Burton.

Cr Tonya Murray

- Concerned about the overloading of power in Burketown

Cr Zach Duff

- CLCAC – discussions re land
- DLG – Graham King, Jo Stephenson and Peter Whiting – update Local Government Act/training

15. Deputations and presentation scheduled for meeting

None received

16. Closure of Meeting

The Chair declared the Meeting closed at 5.43pm.

I hereby certify that these pages numbered 1 to 15– constitute the
Confirmed Meeting minutes of the Council Meeting of Burke Shire
Council held on Thursday 18th May 2013.

Mayor Cr Ernie Camp